



OWNER INFORMATION QUESTIONNAIRE

Briefly, this list is intended to translate your construction needs into a language we can convert into a menu of rooms or spaces. We can get started without it, but we'll need all of this information within a few weeks of our start.

You can put this in any form you want, but the best for us is to send an e mail via the web site.

1. Your names as shown on the deed
2. Your complete address, with zip
3. The legal description of your property
4. An improvement survey. You may have received one at closing. If not, a survey company can provide one at a small cost. Usually less than \$1000.
5. A pin survey is required if any part of your structure close to a property line. Pin surveys are \$1000 and up.
6. Copies of any easements or restrictive covenants
7. Is your property in a historic district or an area of view restriction?
8. If you know or suspect that the soil in your area is "expansive" we will need a soil report. As an example, all of Highlands Ranch has expansive soil.
9. How you intend to finance the work
10. Do you have a budget?
11. If this is a remodeling project, do you intend to live there during construction
12. In a written statement, describe what you want in as much detail as possible.
13. How big is the new construction area?
14. How big is the remodeled area?
15. How much landscaping do you envision?
16. In a written statement, tell us how you will use the space. Provide lots of detail, especially about activities that are not typical.
17. Is there a particular look you want? Provide magazine references or the address of a house you like.
18. Don't worry if you have no opinion on any of the discretionary questions above. Our goal here is communication. The more the better. Open mindedness is also very valuable.
19. Is there any thing you want to list that we haven't asked?